

Selby District Council



Forward Plan of Key Decisions 1 December 2018 to 31 March 2019

This Forward Plan gives notice as requested by the Local Authorities (Executive Arrangements (Meetings and Access to Information) (England) Regulations 2012, of key decisions proposed to be made by the Council's Executive over the next four months and which decisions contain confidential or exempt information as defined in the Local Government Act 1972

Contact Information:

Democratic Services
Selby District Council
Civic Centre
Doncaster Road
Selby District Council
YO8 9FT

Email: democraticservices@selby.gov.uk

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Selby District Council Executive

Name	Role	Contact Details
Councillor Mark Crane	Leader of the Council and Lead Member for Leisure, Strategic Matters, External Relations and Partnerships	mcrane@selby.gov.uk
Councillor John Mackman	Deputy Leader of the Council and Lead Member for Place Shaping	jmackman@selby.gov.uk
Councillor Cliff Lunn	Lead Member for Finance and Resources	clunn@selby.gov.uk
Councillor Chris Pearson	Lead Member for Housing, Health and Culture	cpearson@selby.gov.uk
Councillor Chris Metcalfe	Lead Member for Communities and Economic Development	cmetcalfe@selby.gov.uk

Selby District Council Leadership Team

Name	Role	Contact Details
Janet Waggott	Chief Executive	01757 292001 / jwaggott@selby.gov.uk
Dave Caulfield	Director of Economic Regeneration and Place	01757 292073 / dcaulfield@selby.gov.uk
Julie Slatter	Director of Corporate Services and Commissioning	01757 292071 / jslatter@selby.gov.uk
Karen Iveson	Chief Finance Officer	01757 292056 / kiveson@selby.gov.uk
Gillian Marshall	Solicitor to the Council	01757 292095 / gmarshall@selby.gov.uk

Definition of Key Decisions

In accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, this document serves as Selby District Council's notification of key decisions and private items. There is a legal requirement for local authorities to publish a notice setting out the key decisions and decisions which may be taken in private 28 clear days before such decisions are taken.

It contains details of decisions for the next four months and is supplemented by the publication of the agenda 5 clear working days before the meeting. It will be updated and published at the end of each month. All items listed on the attached Plan are key decisions and those which are private items are outlined as such.

A Key Decision is any decision which is financially significant for the service or function concerned because it relates to expenditure or savings of more than £150,000 or which will have a significant impact on people who live and work in an area covering two or more district wards.

If you would like further information on any of the items shown in this forward plan please contact the respective officer(s) for each item. Copies of, or extracts from the documents to be submitted to the decision maker may be obtained from the relevant Contact Officer listed in the table below or from Democratic Services, Selby District Council, Civic Centre, Doncaster Road, Selby, YO8 9FT following their publication. Other documents relevant to the matters to be considered may also be submitted to the decision maker and these can be obtained via the same process as mentioned above.

To make your views known on any of the items you may contact the Councillors shown; alternatively you may contact the officer(s) shown and he/she will ensure that a written note of your views is presented to the decision-maker before a decision is taken.

All meetings at which key decisions will be considered are open to the public, unless the subject matter is such that Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 allows the matter to be considered in private. For information about attending meetings or for a copy of the Forward Plan, please contact Palbinder Mann, Democratic Services Manager on 01757 292207 or pmann@selby.gov.uk. A copy is also available at the Council's website, www.selby.gov.uk

In relation to **private meetings**, the reason an item is expected to be covered in private will be identified in accordance with the exempt information categories which are set out in Part 1 of Schedule 12A of the Local Government Act 1972 as amended):

Paragraph	Category/explanation
1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person. (Including the authority holding that information)
4	Information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes – a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation of prosecution of crime.

The document sets out the items which are to be covered in private at the below meetings. Any representations as to why the item should not be covered in private should be sent to Palbinder Mann, Democratic Services Manager on 01757 292207 or pmann@selby.gov.uk.

The Council will publish a further notice 5 clear days before the relevant meeting which will give the Council's response to any such representations.

Important Note

This document sets out the Council's intentions as to future decisions as at the date of publication. However, if circumstances change, the Council reserves the right to publish an updated version of this document and/or rely on the provisions in the regulations as to urgent decisions.

Likely Date of Decisions	Decision Maker	Title of Decision/Item	Description of Decision	Documents to be submitted to the Decision Maker	Public/Private	Lead Councillor	Lead Officer/Report Author
Nov 2018	Lead Executive Member for Housing, Health and Culture	Garden Waste Recycling Credit Changes	To approve the preferred option for the proposed changes from North Yorkshire County Council.	Report of the Head of Commissioning, Contract and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	Keith Cadman kcadman@selby.gov.uk
Nov 2018	Head of Operational Services	Contract for Improvement Works to South Parade and Audus Street Car Parks, Selby	The award of contracts for the improvement of South Parade and Audus Street Car Parks, as per the programme for Car Park Improvements.	Tender Evaluation	Open	Councillor Chris Metcalfe cmetcalfe@selby.gov.uk	June Rothwell jrothwell@selby.gov.uk
Dec 2018	Head of Commissioning, Contracts & Procurement	Contract for the works to replace the damaged culvert at Portholme Road, Selby	To approve the award of contracts for the work to replace the damaged culvert at Portholme Road, Selby.	Tender Evaluation	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Keith Cadman kcadman@selby.gov.uk
6 Dec 2018	Executive	Detailed Business Cases for Ph2 Small Sites	Approval of HDP Ph2 Small Sites detailed business cases to progress procurement of construction contracts and achieve start on site by March 2019.	Report and appendices	Fully exempt: Private as per Paragraph 3 of Schedule 12A of the LGA 1972 Reason: The report contains commercially sensitive information which could affect future procurement of the construction projects so needs to be kept private	Councillor Chris Pearson cpearson@selby.gov.uk	Julian Rudd jrudd@selby.gov.uk
6 Dec 2018	Executive	Draft Revenue Budget, Capital Programme and Medium Term Financial Plan	To consider the draft revenue budget, capital programmes and Programme for Growth for 2019/20 to 2021/2022 prior to public consultation.	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Karen Iveson kiveson@selby.gcsx.gov.uk

6 Dec 2018	Executive	Compulsory Purchase of Empty Property	Approval is required to proceed with the compulsory acquisition of an empty property.	Report of the Head of Operational Services	Part exempt: Private as per Paragraph 3 of Schedule 12A of the LGA 1972 Reason: The report contains the specific property details of the proposed compulsory purchase.	Councillor Pearson cpearson@selby.gov.uk	Chris	June Rothwell jrothwell@selby.gov.uk
6 Dec 2018	Executive	Economic Development Framework - One Year On	To review the EDF delivery following Peer Challenge suggestions that the breadth of action points is too broad.	Report of Director of Economic Regeneration and Place	Open	Councillor Metcalfe cmetcalfe@selby.gov.uk	Chris	Dave Caulfield dcaulfield@selby.gov.uk
10 Jan 2019	Executive	Housing Rents 2019/20	To present proposals for Housing Revenue rent levels in accordance with Central Government's current policy on rent setting.	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk		Karen Iveson kiveson@selby.gcsx.gov.uk
7 Feb 2019	Executive	Treasury Management Strategy Statement 2019/20, Minimum Revenue Provision Policy Statement 2019/20, Annual Investment Strategy 2019/20 and Prudential Indicators 2019/20	To consider the proposed Treasury Management Strategy prior to submission to Council.	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk		Karen Iveson kiveson@selby.gcsx.gov.uk
7 Feb 2019	Executive	Financial Results and Budget Exceptions - Quarter 3	To provide the Executive with details of major variations between budgeted and actual expenditure and income for Quarter 3 of 2019/20.	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk		Karen Iveson kiveson@selby.gcsx.gov.uk

7 Feb 2019	Executive	Treasury Management Monitoring Report - Quarter 3	To review the Council's borrowing and investment activity (Treasury Management) for Quarter 3 of 2019/20.	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Karen Iveson kiveson@selby.gcsx.gov.uk
7 Feb 2019	Executive	Programme for Growth Monitoring - Quarter 3	To provide the Executive with an update on the Council's Programme for Growth.	Report of Director of Economic Regeneration and Place	Open	Councillor Chris Metcalfe cmetcalfe@selby.gov.uk	Dave Caulfield dcaulfield@selby.gov.uk
7 Feb 2019	Executive	Draft Revenue Budget and Capital Programme and Medium Term Financial Plan	To consider the draft revenue budget, capital programmes and Programme for Growth for 2019/20 to 2021/2022 prior to public consultation.	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Karen Iveson kiveson@selby.gcsx.gov.uk
7 Feb 2019	Executive	Submission of Site Allocations Local Plan	Approval to submit the Site Allocations Local Plan to the Secretary of State for examination.	Proposed Submission Version of Site Allocations Local Plan and schedule of proposed modifications	Open	Councillor John Mackman jmackman@selby.gov.uk	Dave Caulfield dcaulfield@selby.gov.uk